

# ***A G E N D A***

## ***Community Advisory Commission***

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**May 3, 2006**

Milpitas City Hall Committee Meeting Room

455 E. Calaveras Blvd.

7:00 p.m.

- I. Roll Call:** Joselito Abelardo, Danny Fang, Chris Lee, Jenifer Lind, Nestor Luna, Syed Mohsin, Marie Pham, Michael Queenan, and Craig Ranker  
Alternates: Nelson Villegas, Reena Choudhury, Oliver Wan, and Heidi Pham

**II. Seating of Alternates:**

**III. Pledge of Allegiance:**

**IV. Approval of Agenda:**

- V. Approval of Minutes:** April 5, 2006

**VI. Announcements:**

**VII. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VIII. Liaison Reports**

- A. City Council Report** Councilmember Polanski

**IX. New Business**

- A. Neighborhood Watch.** The CAC at its last meeting requested that a member of the Police Department make a presentation on the Neighborhood Watch Program. Sergeant Max Nobida will be here this evening to make a presentation on the program and answer your questions.

**Recommendation:**

Receive Sergeant Max Nobida's report.

- B. Town Hall Meeting regarding the Charter City issue.** The CAC at its April 5, 2006 meeting discussed the Charter City issue and directed that a Town Hall Meeting regarding the Charter City issue be agendaized for the May 3, 2006 CAC meeting. The CAC Work Plan under Short-term Goals/Projects (prioritized) - "Town Hall Meeting" shows that the CAC would conduct a Town Hall Meeting in the Fall of election years. There was discussion that it would be desirable to have the Town Hall Meeting on the Charter City issue before the June 6<sup>th</sup> vote. Councilmember Polanski suggested placing this topic on the agenda for the May CAC meeting

and have the subcommittee do some research relative to potential dates, times, and groups. Commissioners Queenan and Mohsin made a motion to agendize the discussion on the Town Hall Meeting regarding the Charter City issue and it was passed by a unanimous vote.

**Recommendation:**

Discuss the Town Hall Meeting regarding the Charter City issue.

**C. Heritage Tree Nominations.**

The CAC Work Plan schedules the making of heritage tree nominations in January, May and October. The Tree and Planting Ordinance was revised by the City Council on December 6, 2005 to include a Heritage Tree Program. A copy of the revised ordinance was distributed to the CAC at its January 2006 meeting. The major elements of the Heritage Tree Program are:

- That it is a program established to recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city's heritage.
- The Tree and Planting Ordinance protects all heritage trees or groves.
- That it is unlawful for any person other than City personnel in the performance of their duties to remove a heritage planting without first applying for a permit from the Public Works Department.
- A heritage tree designation may be applied by resolution of the City Council to individual trees or a grove of trees of any size or species within the City of Milpitas that are distinctive, of special historical value or significant community benefit.
- A tree or grove of trees may be designated as a heritage tree or heritage tree grove upon a finding that it is unique and of importance to the community due to any one of the following factors:
  1. It is an outstanding specimen or grove of a desirable species.
  2. It is one of the largest or oldest trees or grove of trees in Milpitas.
  3. The tree or grove of trees possesses distinctive form, size, age, location and/or historical significance.
    - A heritage tree designation may be requested by any person and with the written consent of the property owner.
    - Heritage tree designation may be removed by resolution of the City Council by its own motion, or by recommendation from the Community Advisory Commission upon written request by any person.
    - Unlawfully removed heritage trees or groves must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

**Recommendation:** Nominate any trees or groves of trees as heritage trees or heritage tree groves, if they meet any of the criteria/factors identified above, for consideration by the City Council.

**D. Upcoming Work Plan Tasks.** The CAC Work Plan under “Annual Recurring Tasks” and “Short-term Goals/Projects” shows the tasks that the CAC has set for itself. Upcoming tasks include:

Annual Recurring Tasks

1. Heritage tree nominations in October
2. Global Village in July (deleted from the budget)
3. 4<sup>th</sup> of July parade
4. National Night Out in August
5. Neighborhood Beautification Awards in September
6. Tree trimming in November
7. Work session for annual work plan in December

Short-term Goals/Projects (prioritized)

1. Tree Planting – Promote tree planting through outreach and tree protection awareness
2. Town Hall Meeting – Conduct a Town Hall Meeting in the Fall of election years
3. Outreach Program – Conduct an outreach program to the citizens of Milpitas to obtain feedback on community issues
4. Volunteerism Program – Conduct a program to encourage Milpitas citizens to volunteer
5. Cleanup of Blighted Areas – Determine blighted areas in Milpitas and encourage their redevelopment or conduct a program similar to the “Adopt A Highway” program
6. Expand the Neighborhood Watch Program – Work with City staff to expand the Neighborhood Watch Program

Staff is including this item in the agenda so the CAC can make any plans for future or ongoing tasks as necessary.

**Recommendation:** Discuss upcoming CAC tasks as necessary

**E. Subcommittee/Task Force Status Reports**

- Community Outreach (Lee and Queenan)

**Recommendation:** Discussion only, no action needed.

**X. Adjournment to June 7, 2006**

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